DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA

Location: ITS Board Room
            ITS Office Building
            3771 Eastwood Drive
            Jackson, Mississippi 39211

Date: Thursday, February 15, 2018

Time: 11:00 A.M.

Agenda:

  ➤ Call to Order

  ➤ Introduction of Guests

  ➤ Agenda Item No. 1:   Approval of January 18, 2018 minutes

Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

  ➤ Agenda Item No. 2:   Michelle Smith, Diane Langham, MAGIC Operations Director, and Michael Gonzalez, MAGIC BASIS Team Leader, will present an overview and request to issue RFP No. 4067-44039 for the acquisition of hardware and continuation of software maintenance for the MAGIC SAP environment for **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly request approval to advertise and publish RFP No. 4067-44039 for the acquisition of hardware and continuation of software maintenance for the MAGIC SAP environment.

  ➤ Agenda Item No. 3:   Jamekia Hilliard and LeKisha Evans, Senior Business Manager, and Dr. Deborah Dent, Chief Information Officer, will present Project Number 44077, requesting approval of an exemption for **JACKSON STATE UNIVERSITY (JSU)** to request proposals for the acquisition of hosting and application management services for the Banner Enterprise Resource Planning System. The staffs of ITS and JSU jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of $7,500,000.00. JSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

Projects for Approval of the Recommended Selection/Award are as follows:

  ➤ Agenda Item No. 4:   Jill Chastant and Dr. Krista LeBrun, Assistant Executive Director for eLearning & Instructional Technology, will present the recommendation for RFP No. 3692-43718 for the continuation of the Agreement with Instructure, Inc. for Learning Management System support services for faculty and students for the **MISSISSIPPI COMMUNITY COLLEGE BOARD (MCCB)**. The staffs of ITS and MCCB jointly recommend approval of the continuation of this Agreement with Instructure, Inc. through June 30, 2023, in an amount not to exceed $6,123,888.97 for Learning Management System support for faculty and

students. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $11,778,780.17.

➢ Agenda Item No. 5: Paula Conn and Denise Jones, Chief Information Officer, will present the recommendation for Project Number 44181 for the continuation of the Agreement with XPIO Health LLC for a CRM developer for the **MISSISSIPPI DEPARTMENT OF MENTAL HEALTH (MDMH)**. The staffs of ITS and MDMH jointly recommend approval of the continuation of this Agreement with XPIO Health LLC through March 31, 2019, in an amount not to exceed $364,000.00 for a CRM developer. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $1,092,000.00.

➢ Agenda Item No. 6: Chris Grimmer, Jason Thompson, Director of License/Boat Registration, and Michael McRae, Director of Information Technology, will present the recommendation for RFP Numbers 3492-44103 and 3493-44103 for the continuation of and increase to the Agreements with RA Outdoors, LLC d/b/a Aspira (formerly Active Network, LLC) for the Hunt/Fish Point-of-Sale application and Park Reservation System for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP)**. The staffs of ITS and MDWFP jointly recommend approval of the continuation of and increase to these Agreements with RA Outdoors, LLC d/b/a Aspira through March 31, 2019, in an amount not to exceed $1,888,775.25 for transaction fees for the Hunt/Fish Point-of-Sale Application and Park Reservation System. With this continuation, the revised total not-to-exceed lifecycle cost of these projects is $14,278,925.50.

➢ Agenda Item No. 7: Khelli Reed and Rita Rutland, OIT Deputy Administrator, will present the evaluation and recommendation of proposals received in response to RFP No. 3835-41734 for the acquisition of Project Management Office (PMO) services the Medicaid Enterprise Solution (MES) replacement project for the **MISSISSIPPI DEPARTMENT OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend the selection of Cambria Solutions as lowest and best vendor responding to RFP No. 3835, to provide Project Management Office services for the implementation of the new MES system at a 5-year total lifecycle cost of $11,762,028.39.

➢ Agenda Item No. 8: Jamekia Hilliard, Lisa Vaughan, Chief Information Office, Office of Information Technology, and Melanie Green, Finance Director of the Office of Restoration, will present the recommendation for Project Number 44059 for the acquisition of GIS consulting services for the **MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY (MDEQ)**. The staffs of ITS and DEQ jointly recommend the selection of Information Management Systems, Inc. to provide GIS consulting services through December 31, 2018, at a total not-to-exceed cost of $197,540.00.

➢ Agenda Item No. 9: Jordan Barber, and Ben Cohen, CIO, will present the recommendation for Project Number 44080 for the continuation of and increase to the Agreement with Clearview Digital Conversions, Inc. for scanning services for the **MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)**. The staffs of ITS and MDOT jointly recommend approval of the continuation of and increase to the Agreement with Clearview Digital Conversions, Inc. through June 30, 2020, in an amount not to exceed $245,373.25 for scanning services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $744,636.55.

Other Items being presented are as follows:

- Agenda Item No. 10: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

- Agenda Item No. 11: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, March 22, 2018.

- Approval of Per Diem

- Adjournment

Craig P. Orgeron, Ph.D.