

**DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA**

Location: ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

Date: Thursday, June 15, 2017

Time: 11:00 A.M.

Agenda:

- Call to Order
- Introduction of Guests
- Agenda Item No. 1: Approval of May 18, 2017 minutes

Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

- Agenda Item No. 2: Jamekia Hilliard and James A. Ling, Director of Business Applications and ERP Support, will present Project No. 43705, requesting approval of an exemption for the **UNIVERSITY OF MISSISSIPPI (UM)** to request proposals for the acquisition of a cloud-based Human Capital Management (HCM) Software Solution. The staffs of ITS and UM jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of \$1,500,000.00. UM will solicit proposals in accordance with all statutory requirements for such acquisitions.
- Agenda Item No. 3: Michelle Smith, Rita Rutland, OIT Deputy Administrator, and Jennifer Fulcher, Community Based Services Director, will present an overview and request to issue RFP No. 4011-42954 for the acquisition of operations and maintenance of the Long-Term Services and Support System (LTSS) for the **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly request approval to advertise and publish RFP 4011-42954 for the acquisition of operations and maintenance for the Long-Term Services and Support System.

Projects for Approval of the Recommended Selection/Award are as follows:

- Agenda Item No. 4: Jordan Barber and Kevin Yearick, Chief Information Officer, will present Project No. 43253, requesting approval for an increase to the initial award for a Co-location Data Center solution for the **UNIVERSITY MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of this \$787,382.50 increase to the initial award, for additional items for the Co-location Data Center Solution at a revised not-to-exceed total 5-year lifecycle cost of \$1,985,439.50.

- Agenda Item No. 5: Chris Grimmer, Libby Cajoleas, TS Project Manager, and Charlie Case, Chief Information Officer, will present the evaluation and recommendation of proposals received in response to Letter of Configuration (LOC) Number 43323 issued May 8, 2017, based on General RFP No. 3850, for the acquisition of STAR application support for the **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)**. The staffs of ITS and MSOS jointly recommend the selection of Dorger Software Architects, Inc. as lowest and best vendor responding to this LOC, to provide STAR application support, at a total 3-year lifecycle cost not to exceed \$1,098,000.00.
- Agenda Item No. 6: Jordan Barber, Alan Collums, Data Center Infrastructure Coordinator, and Michael Gonzalez, MAGIC Basis Lead, will present the recommendation for Project No. 43272 for the continuation of and increase to the Agreement with International Business Machine Corporation for business continuity and recovery services for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)**, and for Project No. 43503 for the continuation of and increase to the Agreement with International Business Machine Corporation for business continuity and recovery services for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staff of ITS recommends approval of the continuation and increase to the Agreement with International Business Machine Corporation through December 31, 2018, in an amount not to exceed \$465,072.00 for business continuity and recovery services.

Further, the staffs of ITS and DFA jointly recommend approval of the continuation and increase to the Agreement with International Business Machine Corporation through December 31, 2018, in an amount not to exceed \$423,942.00 for business continuity and recovery services. With these continuations, the revised total not-to-exceed lifecycle cost of this project is \$15,537,899.00.

Other Items being presented are as follows:

- Agenda Item No. 7: Michele Blocker will present the recommendation for approval of State Retirees hired under contract(s) exceeding \$20,000.00 for Fiscal Year 2018 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The staff of ITS recommends approval of State Retirees Terry Bergin, Ginger Breland, Daniel Catchot, Dee Conerly, Robert Harrison, Glenn Hinkle, Dianne Martin, James Rule, and Melissa Womack hired under Contract(s) exceeding \$20,000.00 for Fiscal Year 2018 for the Mississippi Department of Information Technology Services (ITS) for a total not-to-exceed amount of \$366,476.00.
- Agenda Item No. 8: Lynn Ainsworth, ITS ISS Division Director, and Clay Johnston, DPS MIS Director, will present the recommendation to rescind the award to NEC Corporation of America in response to RFP No. 3894-41492 for the acquisition of an Automated Fingerprint Identification System for the **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (DPS)**. In accordance with the Decision rendered by the ITS Executive Director in the Protest by 3M Cogent, Inc. of the Award of Contract for RFP No. 3894-41492, the staffs of ITS and DPS jointly recommend that the award to NEC Corporation of America be rescinded.
- Agenda Item No. 9: Vicki Helfrich, Executive Officer, will present an update on the MSWIN project for the **MISSISSIPPI WIRELESS COMMUNICATION COMMISSION (WCC)**.
- Agenda Item No. 10: Report by Executive Director of Director Approval Summary of

equipment, software and services, exemptions and sole sources procurements approved.

- Agenda Item No. 11: ITS Board's nomination of a Chairman and Vice-Chairman to begin serving July 1, 2017.
- Agenda Item No. 12: Authorization of per diem, travel and other expenses for ITS Board members through June 30, 2018. The staff of ITS recommends a motion to authorize per diem, travel and other expenses as required for ITS Board members to attend the scheduled monthly meetings of the ITS Board through June 30, 2018, along with other meetings as required in the performance of their duties.
- Agenda Item No. 13: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, July 20, 2017.
- Approval of Per Diem
- Adjournment



Craig P. Orgeron, Ph.D