DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA

<u>Location:</u>   ITS Board Room
ITS Office Building
3771 Eastwood Drive
Jackson, Mississippi 39211

<u>Date:</u>   Thursday, November 17, 2016

<u>Time:</u>   11:00 A.M.

<u>Agenda:</u>

➢ Call to Order

➢ Introduction of Guests

➢ Agenda Item No. 1: Approval of October 20, 2016 minutes

Projects for Approval of the Recommended Selection/Award are as follows:

➢ Agenda Item No. 2: Michelle Smith and Pat Little, Senior Telecom Engineer/Analyst, will present the evaluation and recommendation of proposals received in response to RFP No. 3871-42188, for the acquisition of a Statewide Paging Services for the UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC). The staffs of ITS and UMMC jointly recommend the selection of Critical Alert as lowest and best vendor responding to RFP No. 3871, to provide paging services, at a total 5-year lifecycle cost of $1,281,000.00.

➢ Agenda Item No. 3: Michelle Smith, Rick Reno, Executive Director, and Umesh Sanjanwala, Information Management Director, will present the evaluation and recommend designation of approval in response of RFP No. 3907-42729, for the acquisition of an E-Ticket solution for the MISSISSIPPI FAIR COMMISSION (MFC). The staffs of ITS and MFC jointly request that the approval of the contract award be delegated to the ITS Executive Director.

➢ Agenda Item No. 4: Cerria Walker and Lynn Ainsworth, ISS Director, will present the recommendation for RFP No. 3708-43108 for the continuation of the Agreement with HTC Global Services Inc., for .NET Development Service for the MISSISSIPPI DEPARTEMNT OF INFORMATION TECHNOLOGY SERVICES (ITS) Information System Services. The staff of ITS recommends approval of the continuation of this Agreement with HTC Global Services Inc., through December 31, 2017, in an amount not to exceed $180,564.80 for .NET Development Services. With this continuation, the revised total not-to-exceed lifecycle cost of this project is $672,339.20.

Other Items being presented are as follows:

➢ Agenda Item No. 5: Ellen Swoger, UMMC will provide an overview and update on EPIC.

➢ Agenda Item No. 6:   Acknowledgment of Information Technology Positions by Agency and Occupational Analysis Reports as of October 31, 2016.

➢ Agenda Item No. 7: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions and sole sources procurements approved.

➢ Agenda Item No. 8:   Verification of Quorum for next ITS Board Meeting scheduled for Thursday, December 15, 2016.

➢ Approval of Per Diem

➢ Adjournment

Craig P. Orgeron, Ph.D.