DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA

In abundance of caution and continued effort to prevent the spread of COVID-19, the Mississippi Department of Information Technology Services' Board Meeting will be livestreamed.

Location: www.youtube.com/c/ITSmsgov

Date: Thursday, October 15, 2020

Time: 11:00 A.M.

Agenda:

- ➢ Call to Order

- ➢ Introduction of Guests

- ➢ Agenda Item No. 1: Approval of September 17, 2020 minutes

- ➢ Agenda Item No. 2: Approval of October 7, 2020 minutes

- ➢ Agenda Item No. 3: Approval of October 8, 2020 minutes

Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

- ➢ Agenda Item No. 4: Khelli Reed, Natalie McSwain, Deputy Director of Program Operations/Sr. Attorney, James Herndon, Interstate Data Exchange Consortium (IDEC) Director, and Mark Allen, Chief Information Officer (CIO), will present an overview and request to issue RFP No. 4343-45877 for the acquisition of Parent Locate and Financial Institutions Data Match (FIDM) services for the **MISSISSIPPI DEPARTMENT OF HUMAN SERVICES (MDHS)**. The staffs of ITS and MDHS jointly request approval to advertise and publish RFP No. 4343-45877 for the acquisition of Parent Locate and Financial Institutions Data Match (FIDM) services.

- ➢ Agenda Item No. 5: Jay Woodruff and J.D. Hardy, Associate Director for Engineering Services, will present Project No. 46046, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for a vendor to network, maintain, and operate their existing public safety radio system. The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 10-year lifecycle cost of $1,300,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

- ➢ Agenda Item No. 6: Wesley Wright and Corey Hancock, Associate Director for Admin Operations, Planning and Policy, and Dr. Jonathan Barlow, Associate Director, Software Design & Development will present Project No. 46041, requesting approval of an exemption for **MISSISSIPPI STATE UNIVERSITY (MSU)** to request proposals for the acquisition of software development services. The staffs of ITS and MSU jointly recommend approval of the exemption request at a total estimated 5-year lifecycle cost of

Revised October 14, 2020

$12,500,000.00. MSU will solicit proposals in accordance with all statutory requirements for such acquisitions.

Projects for Approval of the Recommended Selection/Award are as follows:

➢ Agenda Item No. 7: Justin Faucette and Ellen Swoger, Chief Information Officer of Applications, will present the recommendation for Project No. 46085, for a continuation of and increase to the Agreement with Healthstream, Inc. for the addition of cardiopulmonary resuscitation licenses, training, and the extension of the HealthStream Learning Management System for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend approval of continuation of and increase to the Agreement with HealthStream, Inc. through December 31, 2023, in an amount not to exceed $497,320.36 for the addition of cardiopulmonary resuscitation licenses, training, and the extension of the HealthStream Learning Management System. With this increase, the revised total not-to-exceed lifecycle cost of this project is $1,389,686.36.

➢ Agenda Item No. 8: Kimberly Parker and Ellen Swoger, Chief Information Officer of Applications, Rick McFee, Chief of Supply Chain Management, and Joe Velasquez, Administrative Director of Hospital Supply Chain, will present the recommendation for Project No. 4339-45991, requesting approval for the sole-source acquisition of PAR Excellence System hardware, software, support, and installation from PAR Excellence Systems, Inc. for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**. The staffs of ITS and UMMC jointly recommend PAR Excellence Systems, Inc. as the sole-source provider of PAR Excellence System hardware, software, support and installation through November 30, 2023, at a total cost of $1,388,059.59.

➢ Agenda Item No. 9: Jay Woodruff, Audrey McAfee, Deputy Administrator and Christy Gutherz, Deputy Commissioner of Corrections, will present the recommendation for Project No. 46001, for the continuation of and increase to the Agreement with Sentinel Offender Services, LLC for electronic monitoring equipment and services for the **MISSISSIPPI DEPARTMENT OF CORRECTIONS (MDOC)**. The staffs of ITS and MDOC jointly recommend the continuation of and increase to the Agreement with Sentinel Offender Services, LLC through December 31, 2021, in an amount is not to exceed $1,728,830.00.

➢ Agenda Item No. 10: Alec Shedd and Vicki Helfrich, Executive Officer, will present the recommendation for Project No. 46135-3429 for the increase to the Agreement with Motorola Solutions, Inc. for additional Mississippi Wireless Information Network (MSWIN) equipment for the **WIRELESS COMMUNICATION COMMISSION (WCC).** The staffs of ITS and WCC jointly recommend approval of the increase to the Agreement with Motorola Solutions, Inc. through June 30, 2021, in an amount not to exceed $3,003,000.00 for additional MSWIN equipment. With this increase, the revised total lifecycle cost of this project is $240,090,365.26.

Other Items being presented are as follows:

➢ Agenda Item No. 11: Brian Norwood, Telecom Services Director, will provide an update on RFP No. 5000 Category l: Voice and Data Network migration to C Spire.

➢ Agenda Item No. 12: Holly Savorgnan, Internal Services Director, will present the recommendation for Approval of State Retiree hired under Contract exceeding $20,000.00

Revised October 14, 2020

for Fiscal Year 2021 for the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS)** in compliance with Miss. Code Ann. § 27-104-17 (3). The staff of ITS recommends approval of State Retiree Steven Walker hired under Contract exceeding $20,000.00 for Fiscal Year 2021 for the Mississippi Department of Information Technology Services (ITS) for a total not-to-exceed amount of $52,000.00.

➢ Agenda Item No. 13: Report by Interim Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole sources procurements approved.

➢ Agenda Item No. 14: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, November 19, 2020.

➢ Adjournment

Michele Blocker

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Interim Executive Director