DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES
BOARD MEETING AGENDA

In compliance with guidance from Mississippi Department of Health and the Governor's Office in preventing the spread of COVID-19, the Mississippi Department of Information Technology Services' Board Meeting will be livestreamed.

Location: https://bit.ly/3cqOesj

Date: Thursday, May 21, 2020

Time: 11:00 A.M.

Agenda:

- ➢ Call to Order

- ➢ Introduction of Guests

- ➢ Agenda Item No. 1: Approval of April 16, 2020 minutes

Projects for Preliminary Approval of Technology Plan and Procurement Approach, Exemption, and Planned Purchase Requests are as follows:

- ➢ Agenda Item No. 2: Wesley Wright and Michael Pantin, Chief Information Officer, will present Project No. 45872, requesting approval of an exemption for **MISSISSIPPI SECRETARY OF STATE'S OFFICE (MSOS)** to request proposals for the acquisition of a paper-based voting system. The staffs of ITS and MSOS jointly recommend approval of an exemption request at a total estimated 5-year lifecycle cost of $20,380,000.00. MSOS will solicit proposals in accordance with all statutory requirements for such acquisitions.

- ➢ Agenda Item No. 3: Jay Woodruff, Clay Johnston, MIS Director, and Joseph Naegele, Director of Internal Security, will present an overview and request to issue IFB No. 4308-44926 for the acquisition of two Large Format Digital Production Printers for **MISSISSIPPI DEPARTMENT OF PUBLIC SAFETY (DPS)** Support Services Division. The staffs of ITS and DPS jointly request approval to advertise and publish IFB No. 4308-44926 for the acquisition of two Large format Digital Production Printers for DPS.

- ➢ Agenda Item No. 4: Robert Martinez, Ellen Swoger, Chief Information Officer, and Blakeney Smith, IT Contract Administrator, will present Project No. 45778, requesting approval for an increase to the initial exemption request for Healthcare Vendor Consulting Services for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC).** The staffs of ITS and UMMC jointly recommend approval of this $528,000.00 increase to the original exemption request, for a revised not-to-exceed total estimated 5-year lifecycle cost of $2,296,000.00.

Projects for Approval of the Recommended Selection/Award are as follows:

- ➢ Agenda Item No. 5: Justin Faucette and Rita Rutland, Deputy Administrator of Information

Revised 5/18/2020

Technology Management Services will present the recommendation for Project Number 45729 for an increase to the Agreement with Public Consulting Group, Inc. for the establishment of eIV&V services for **MISSISSIPPI DIVISION OF MEDICAID (DOM)**. The staffs of ITS and DOM jointly recommend approval of the increase to the Agreement with PCG through December 31, 2022 in an amount not to exceed $5,336,000.00 for the establishment of eIV&V services. With this increase, the revised total not-to-exceed lifecycle cost of this project is $11,686,600.45.

➢ Agenda Item No. 6: Jamaud Bell, Michael McRae, Director of Information Technology and Jason Thompson, Director of License and Boating Services, will present the recommendation for RFP Numbers 3492-45777 and 3493-45777 for the continuation of and increase to the Agreements with RA Outdoors, LLC d/b/a Aspira for the Hunt/Fish Point-of-Sale Application and Park Reservation System for the **MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS (MDWFP).** The staffs of ITS and MDWFP jointly recommend approval of the continuation of and increase to these Agreements with RA Outdoors, LLC d/b/a Aspira through January 31, 2022, in an amount not to exceed $1,702,594.78 for transaction fees for the Hunt/Fish Point-of-Sale Application and Park Reservation System. With this continuation, the revised total not-to-exceed lifecycle cost of these projects is $17,791,029.14.

➢ Agenda Item No. 7: Alec Shedd and Laura Pentecost, Director Data Services Division, will present the evaluation and recommendation of bids received in response to IFB No. 4291-45013 for the acquisition of Equipment, Software, Services, and Support for the Virtual Tape Library System for **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS).** The ITS staff recommends the selection of Mainline Information Systems, Inc., as lowest and best vendor responding to IFB No. 4291-45013, to provide equipment, software, services and support for the Virtual Tape Library System, at a total 1-year life cycle cost of $1,404,607.47.

➢ Agenda Item No. 8: Jill Chastant, David Johnson, Information Systems Services Director, and Jeanette Crawford, ISS Process Specialist, will present the recommendation for Project Number 45508 for the continuation of the Master Consulting Services Agreement with Guidesoft, Inc. dba Knowledge Services for a Managed Service Provider solution for **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS).** The ITS staff recommends approval of the continuation of this Agreement with Guidesoft Inc., dba Knowledge Services for a Managed Service Provider solution for the agencies and institutions of the State of Mississippi through June 20, 2023.

 Other Items being presented are as follows:

➢ Agenda Item No. 9: Report by Executive Director of Director Approval Summary of equipment, software and services, exemptions, and sole sources procurements approved.

➢ Agenda Item No. 10: Verification of Quorum for next ITS Board Meeting scheduled for Thursday, June 18, 2020.

Revised 5/18/2020

➢ Adjournment

_____

Craig P. Orgeron, Ph.D.